

Government of Himachal Pradesh  
Department of Animal Husbandry

No. AHY-B(6)-8/2013

Shimla-171002

Dated



**NOTIFICATION**

In continuation to the order No. AHY-B(12)-1/2010 dated 18.06.2010 and order No. AHY-B(6)8/2013 dated 5.02.2014 from Secretary(A.H.) to the Govt. of Himachal Pradesh relating to posting of Gram Panchayat Veterinary Assistants (GPVA's) under **Mukhya Mantri Arogya Pashudhan Yojna (MMAPY)** by the Gram Panchayats, the Governor, Himachal Pradesh is pleased to further amend these instructions by inserting the provision for transfer of GPVA's at Sr. No. 13 as follows:-

**1. Eligibility Criteria/Educational/Technical qualification:-**

A person who has passed a Diploma /certificate course (2 years)' of Veterinary Pharmacist from recognized Institution i.e. CSKHPKV, Palampur. The training institution should be recognized by H.P. State Para-Veterinary Council, constituted under H.P. State Para-Veterinary Council Act, 2010.

**Minimum age limit:-**

18 years.

**Other conditions:-**

- (i) The candidate should be registered under & as per H.P. State Para-Veterinary Council Act, 2010 & Rules, 2011.
- (ii) The candidate should bear good moral character.
- (iii) The candidate should not have any outstanding dues payable to the Gram Panchayat.
- (vi) The candidate should be Bonafide resident of Himachal Pradesh.

**2. Selection Committee:-**

The counseling would be held at district level by a committee consisting of following members :-

1. Chief Executive Officer, Zila Parishad- Chairman.
2. District Panchayat officer (Secretary, Zila Parishad)- Member.
3. Deputy Director (Animal Health/Breeding)- Member Secretary (District Head).

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**3. Mode of counseling and Selection:-**

- 1) The Walk in counseling shall be held on different dates in different districts for which a spacious hall with computer and projector facility will be arranged by the concerned Zila Parishad.
- 2) The Deputy Director, Animal Health/Breeding of the concerned district shall forward a list of Gram Panchayats where GPVAs are to be appointed, to the CEO of the concerned Zila Parishad. **He shall also forward schedule of dates for conducting walk in counseling of interested candidates for appointment as GPVA.**
- 3) The Zila Parishad concerned, through its Secretary shall make all arrangements for conducting counseling, including arrangement of venue, on the scheduled date, in consultation with the Chairman of the selection committee. The Secretary, Zila Parishad shall issue a notice intimating the date, time and venue of the counseling to the members of the selection committee.
- 4) The Zila Parishad concerned, through its Secretary, shall also publicize the number of vacant posts of GPVAs and the date, time and venue of the counseling, by making wide publicity by displaying a notice on the notice board of the concerned Zila Parishad and advertisement through two local newspapers. These vacancies shall also be notified to the Employment Exchange.
- 5) A minimum period of 15 days shall be given between issuance of notice for filling vacancies of GPVAs and holding of walk in counseling.
- 6) The candidates shall be invited both for initially available vacancies as well as any further vacancies that may result during the course of counseling as the existing appointees shift appointment from one Gram Panchayat to another.

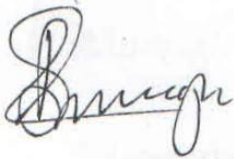
*B. Singh*



**4. Counseling Procedure & Preparation of Merit List: -**

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- 1) The selection of the candidates, who appear in the walk in counseling, shall be made on the basis of batch wise merit list to be prepared from the marks obtained in the Diploma /certificate course (2years) of Veterinary Pharmacist from recognized Institution i.e. CSKHPKV, Palampur.
- 2) The selection committee shall consider and allow the preference of appointment in a particular Gram Panchayat on the basis of batch wise merit i.e. candidates of senior batch shall choose first.
- 3) The candidates shall be asked to bring following documents in original with one set of photocopies on the day of counseling:-
  - a. Diploma of 2 year Veterinary Pharmacist Training Course from recognized Institution i.e. CSKHPKV, Palampur.
  - b. Any certificate as proof of date of birth.
  - c. Registration Certificate issued by the HP Para veterinary Council.
  - d. Bonafide Himachali certificate.
  - e. No Dues certificate from the Gram Panchayat to which he /she belongs or earlier posted as GPVA.
  - f. Character certificate from the Gram Panchayat to which he /she belongs or earlier posted as GPVA.
- 4) Officials appointed by the selection committee shall scrutinize the documents. Original documents will be returned to the candidate and one set of photocopies will be retained.
- 5) Thereafter, batch wise Merit list on the basis of the marks obtained in diploma course from CSKHPKV, Palampur will be prepared and displayed at the venue of counseling along with list of Gram Panchayats where GPVAs are to appointed.
- 6) The candidates, on the basis of batch wise merit (senior batch shall be called first) shall be called one by one to opt for Gram Panchayat of their choice.
- 7) The candidate shall be free to apply for any Panchayat preferred by them in the district against vacant post.



- (4)
- 8) Any GPVA already posted in any district can also apply afresh for Panchayat preferred by them.
  - 9) Once a Gram Panchayat is opted by a candidate, it shall be locked and struck off from the display board and shall be unavailable for selection by subsequent candidates.
  - 10) If a candidate, who has selected a particular Gram Panchayat as mentioned at S. No. 9, was earlier posted in Gram Panchayat of same district, then that Gram Panchayat where he was earlier posted shall fall vacant and can be included in the list for filling up during same counseling. The process shall continue till all the vacant GPs have been opted for or the numbers of candidates available are exhausted.
  - 11) Selected candidates will be given written intimation of GP to be joined by them by the CEO Zila Parishad and appointment letter shall be issued by the concerned Gram Panchayat.

If the selected candidate does not report for joining to the person designated by the Secretary Zila Parishad i.e. Panchayat Secretary of that Panchayat within 15 days from the date of issue of his/her appointment letter or vacancy arises in the post of GPVA due to some reason during the period, as the case may be, then the post of GPVA shall be treated as vacant & at the time of next counseling the same shall be filled up subsequently.

**5. Appointing Authority and allocation of Panchayat:-**

The Panchayat concerned shall be the appointing authority and letter of appointment shall be issued by concerned Panchayat.

**6. Emoluments:-**

The GPVA's will be paid honorarium of Rs. 7,000/- per month.

**7. Leave:-**

The GPVA's will be entitled for 12 Casual leave in a year and no other leave will be admissible other than Gazetted Holidays and Sundays. One month's absence may be allowed to GPVA's during one year without any honorarium. The female GPVA's shall be allowed 84 days maternity leave on full honorarium as per Govt. rules for upto 2 surviving children on the production of medical certificate.



8. Terms/other conditions of appointment & Termination of contract:-

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- (i) The GPVA shall execute a bond with the duly authorized functionary by the Gram Panchayat. The GPVA so posted shall also provide a fixed deposit of Rs.7,000/- (Seven thousand only) duly pledged in the name of Secretary, Zila Parishad as security deposit for the stores & equipments supplied to him/her by Animal Husbandry Department which shall be released only on the certification of duly authorized officer of Animal Husbandry Department in case the GPVA concerned quits his/her job as GPVA or changes his place of appointment by adopting procedure as already detailed.
- (ii) The Gram Panchayat, if it deems proper, may initiate proceeding for disengagement/removal of the GPVA by giving him/her a show cause notice, if the Gram Panchayat /Gram Sabha is not satisfied with the service of the appointee or in case the appointee is not maintaining proper discipline or has indulged in corruption, mis utilization of funds or has committed a criminal offence or fails to perform the duties assigned to him/her or he/she has been guilty of misconduct in the discharge of his/her duties, as the case may be. The Gram Panchayat may pass such orders as deemed appropriate after considering the reply, if any, to such show cause notice.
- (iii) Notwithstanding anything contained in these instructions, if it comes to the notice of the Rural Development /Panchayat Raj/Animal Husbandry Department that there has been gross mis utilization or embezzlement of funds by the GPVA or he/she has been guilty of misconduct in the discharge of his/her duties or has failed to perform the duties assigned to him/her by the Gram Panchayat or any authority of the above departments and his/her continuance in the office of the Gram Panchayat is undesirable and the Panchayat fails to disengage his/her services by terminating his/her contract, in that event payment of grant towards the fixed honorarium of the GPVA may be discontinued.



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**9. Appeal:-**

The GPVA removed/terminated under the provisions of 8 (ii) and (iii) may prefer an appeal to the Chief Executive Officer, Zila Parishad within a period of 30 days from the date of order of the Gram Panchayat. The decision of the Chief Executive officer, in the matter, shall be final.

**10. Duties:-**

The duties of the GPVA's are as under:-

- i. Providing Veterinary aid as per provisions contained in H.P. State Para-Veterinary Council Act, 2010 & Rules, 2011.
- ii. Providing Artificial Insemination services (indoor & outdoor) to livestock.
- iii. Maintenance of all registers allied to work.
- iv. Vaccination of the livestock from time to time.
- v. Any other related work assigned by the Gram Panchayat on the directions of the Department of Animal Husbandry.
- vi. All above related works are to be undertaken under the guidance of Veterinary officer of the area concerned.



The GPVA's shall submit the report on monthly basis to the concerned Senior Veterinary Officer/Veterinary Officer under whose jurisdiction the MMAPY institution falls.

**12. Dispute resolution: -**

Aggrieved party may prefer an appeal before Deputy Commissioner of the concerned district within 30 days from the declaration of the result. The decision of Deputy Commissioner shall be final.

**13. Transfer: -**

The transfer of GPVA's after completion of three years can be allowed on mutual consent or against vacancy. Only under certain special compelling circumstances transfer can be allowed before completion of three years. For mutual transfer the competent authority can be the C.E.O. Zila Parishad and for special cases approval of the Administrative Department (Panchayati Raj) at Government level will be mandatory.



**14. Power to remove  
Difficulties:-**

If any difficulty arises in the implementation or interpretation of the provisions of this scheme, the matter may be referred to the State Government for clarification/guidance, who shall be competent, by an order, to do anything to remove such difficulty not inconsistent with the provisions of this scheme.

The service of the existing GPVA's engaged on honorarium basis in Gram Panchayats will also be governed by this scheme.

Other existing terms and conditions shall remain the same.

**By Order**

Onkar Chand Sharma  
Secretary (AH) to the  
Government of Himachal Pradesh

Endst. No. As above dated, Shimla-2 the 19<sup>th</sup> Sept., 2016

Copy for information & necessary action to:-

1. All the Administrative Secretaries to the Government of Himachal Pradesh.
2. All the HOD's in Himachal Pradesh.
3. All the Deputy Commissioner in Himachal Pradesh.
4. The Resident Commissioner, Pangi at Killar, Himachal Pradesh.
5. The Director, Panchayati Raj Department, H.P. Shimla-9.
6. The Director, Animal Husbandry, Himachal Pradesh, Shimla-5.
7. All the Joint/Deputy/Assistant Director's of Animal Husbandry through Director, Animal Husbandry.
8. Controller, Printing & Stationery Department, H.P. Shimla-5 for publication in the Government Gazette.
9. All the C.E.O. Zila Parishad in Himachal Pradesh.
10. All the District Panchayat Officer in Himachal Pradesh.

(Ranjeet Singh)

Under Secretary (AH) to the  
Government of Himachal Pradesh  
Phone No. 0177-2880818

Endst. No. AHY-H (II) F.2-(31)/2016-Main

Dated

Shimla-5 24 SEP 2016

**Copy forwarded for information and necessary action:-**

1. All the Head Offices, Animal Husbandry Department, Himachal Pradesh. They are directed to take necessary action under point No. 13 with regard to transfer of GPVA's as per Government Notification No. AHY-B(6)-8/2013 dated 19-09-2016.

Director, Animal Husbandry,  
Himachal Pradesh, Shimla- 5.